

1. Go to ADE Home Page and Select "Common Logon" Link.

Please note that our web pages have new functionality which will log you out and take you back to this page if your session remains idle for too long a period of time. We have changed our practices regarding passwords and user accounts. Cirk here for Current Password Process. If you have lost your password Click here. To launch an application the user must have a valid username and password and must agree that, by using that username and password, they will abide by the ADE Acceptable Use Policy. Any questions related to Common Logon account, please contact the ADE Support Center at (602) 542-7378 if you are in the Phoenix area. Outside the Phoenix area (866) 577-9636 or E-mail enterprise@ade.az.gov. Or Click here for more information.

Copyright © 2002-2006 Arizona Department of Education: Management Information Services, All Rights Reserved

. Check the MIS Bulletin Board for the latest news and information.

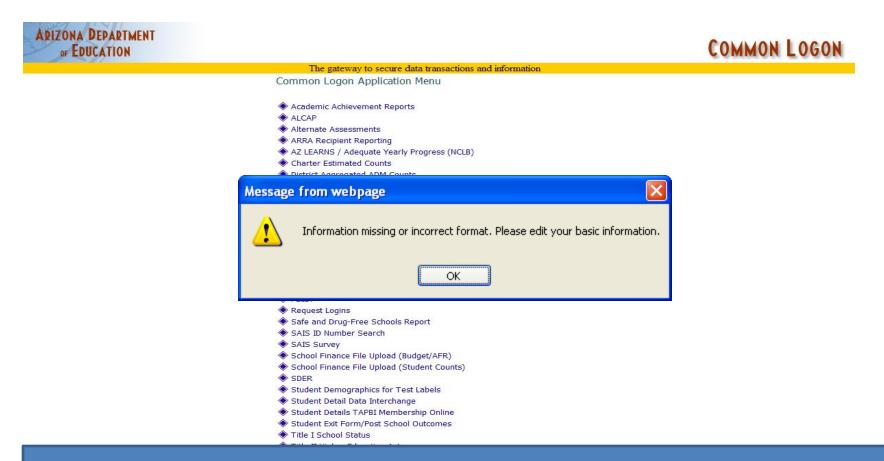
Enter Your Common Logon Username & Password (District Level Access Required).

ARIZONA DEPARTMENT COMMON LOGON OF EDUCATION The gateway to secure data transactions and information Common Logon Application Menu Academic Achievement Reports ALCAP Alternate Assessments ARRA Recipient Reporting AZ LEARNS / Adequate Yearly Progress (NCLB) Charter Estimated Counts District Aggregated ADM Counts ESS Annual Data Frequently Asked Ouestions Graduation Rate Study Indirect Costs LEA Calendar LEA Core Data LEA Profile LEA Program Information No Child Left Behind Plans and Reports OELAS PELLY Request Logins Safe and Drug-Free Schools Report SAIS ID Number Search SAIS Survey School Finance File Upload (Budget/AFR) School Finance File Upload (Student Counts) SDER. Student Demographics for Test Labels Student Detail Data Interchange Student Details TAPBI Membership Online

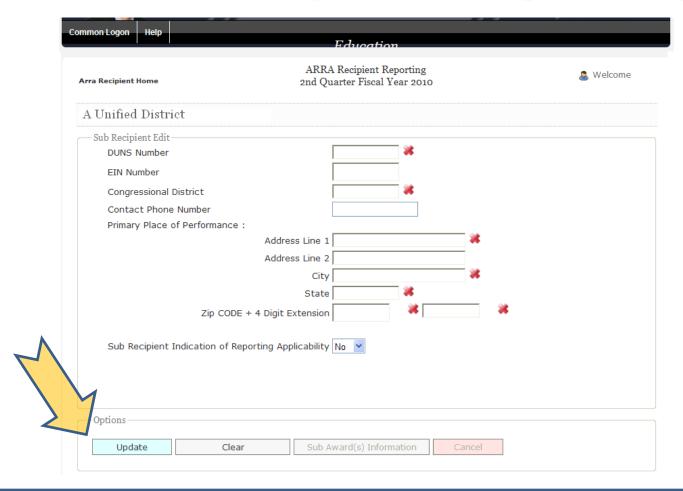
3. Select "ARRA Recipient Reporting" Application.

Student Exit Form/Post School Outcomes

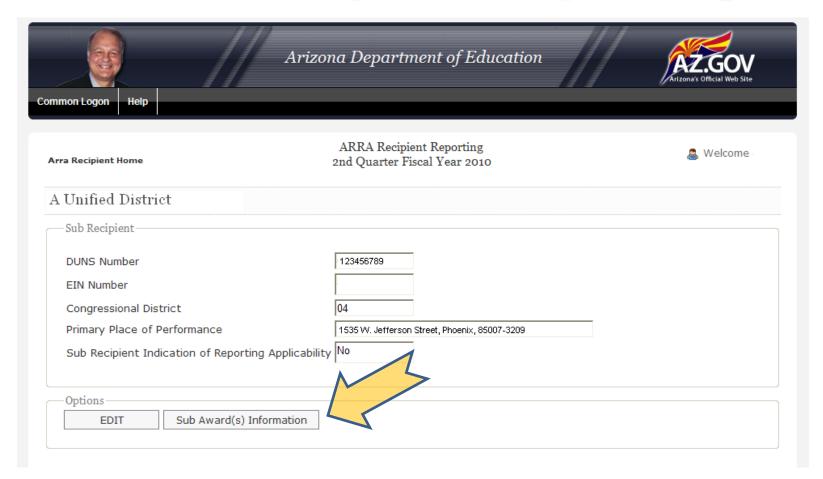
Title I School Status
 Title II Higher Education Act



4. LEAs with incomplete information will be directed to the "Sub Recipient Edit" page. Otherwise, you will be directed to the ARRA Recipient Reporting Home page.



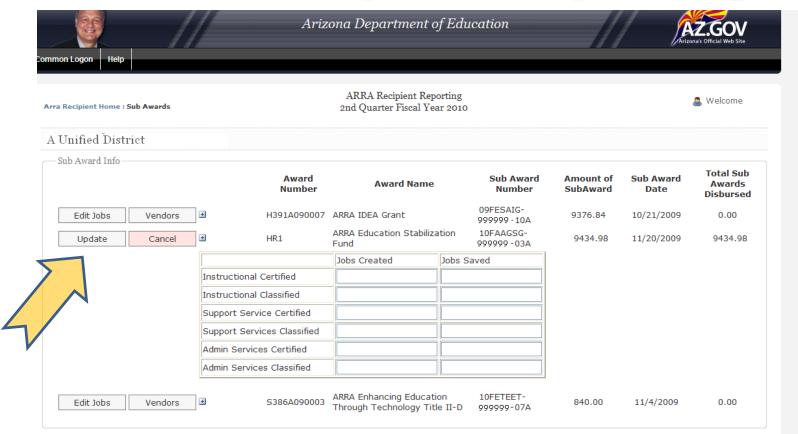
5. This is the "Sub Recipient Edit" page. Enter Sub Recipient Information then click "Update" button to save data. Required elements are marked with a "X".



6. This is the "ARRA Recipient Reporting" application Home page. Click "Sub Award(s) Information" button to view list of approved ARRA grants awarded to this LEA.



7. This is the "List of Sub Awards" page. Click the "Edit Jobs" button to display the number of jobs created and/or retained to be updated.



8. Enter the number of Jobs Created and Jobs Saved for each Sub Award then click "Update" button to save.



9. This is the "List of Sub Awards" page. Click the "Vendors" button to navigate to the Sub Award's List of Vendors.



10. "List of Vendors by Sub Award" page. Click "Edit" button to navigate to Vendor Information Edit page.

	Arizon	ıa Departr	nent of E	duce	ition		AZ.GOV Arizona's Official Web Site
on Logon Help Recipient Home : Sub Awards : Sub Aw		ARRA Recipi nd Quarter F				~	Welcome
endors for Sub Award:	ARRA IDEA	Grant (09	FESAIG-	9999	99-10A)		
Add Vendor Info						V	
		~					
	Book Publishing Comp	pany	Product Service Description Reference books.				
EIN			Reterence	DOOKS.			
Vendor's 5-digit ZIP Code 85							
and 4-digit extension Payment Date 09	0000 1234 009/2009 0.00					W	
Payment Date 09	/09/2009		Update Ve	ndor	Clear	Cance	el el
and 4-digit extension Payment Date 09	/09/2009	Jobs Save		ndor	Clear	Cance	el .
and 4-digit extension Payment Date 09	0.00	Jobs Save		ndor	Clear	Cance	zi
Payment Date 09 Payment Amount 10	0.00 Jobs Created			ndor	Clear	Canca	al .
Payment Date 09 Payment Amount 10 Instructional Certified	0.00 Jobs Created 0.00	0.00		ndor	Clear	Cance	el
Payment Date 08 Payment Amount 10 Instructional Certified Instructional Classified	0.00 Jobs Created 0.00 0.00	0.00		ndor	Clear	Cance	zi
Payment Date 08 Payment Amount 10 Instructional Certified Instructional Classified Support Service Certified	0.00 Jobs Created 0.00 0.00 0.00 0.00	0.00		ndor	Clear	Cance	zi .

11. "Add/Edit Vendor Information" page.



12. Navigate across pages using page links.